

Hospital Action Plan

Hospital: _____ Unit: _____
Key contact name: _____ Email address: _____
Phone Number: _____

Objective- *What do you plan to accomplish?*

Scope- *What work does your hospital unit plan to do to meet your objective?*

Partners- *How will you engage any necessary partners or other units?*

Budget- *How much do you have to spend? How many FTEs are devoted to this project?*

Expectations- *What does your unit expect from participating in this initiative?*

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(EXAMPLE)

Topic	Idea /Activity	Tools to Use	Strategy	Who should make this happen?	When will this happen?	What other information do I need?
Unit Staff Training	Review and discuss the <i>Science of Safety</i> video Review and discuss the <i>Learning from Defects Tool</i>	<i>Science of Safety</i> video <i>Learning from Defects Tool</i>	Every unit member will watch the Science of Safety video so unit leaders are able to embed the tools and the framework introduced on a daily basis. Including the use of the <i>Learning from Defects Tool</i> .	CUSP team member(s)– Primary: Nurse Manager Secondary: TBD	Monthly staff meetings	Prepare room and materials for each <i>Science of Safety Video</i> viewing
Manager & Infection Preventionist/ Epidemiologist Training						
Physician Training & Engagement						
Senior Leader Training & Engagement						



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Coaching Calls Participation & Engagement		Resource: <i>Coaching Agenda and Email Updates</i>				
Data Collection: MHA CareCounts & Hospital Survey on Patient Safety (HSOPS)		Resource: <i>CAUTI Unit Team Commitment Form</i>				
Other						

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